

GOVERNMENT OF ANDHRA PRADESH
DIRECTORATE OF ANIMAL HUSBANDRY:: A.P.AMARAVATHI at
VIJAYAWADA

Cir.memo.No.2117/AHITC/2017

Date:30-03-2017.

- Sub:-** AH Dept – Restructuring of the Department – Decentralization of Administrative set up – Certain instructions – issued - Regarding
- Ref:-** 1) G.O. MS No. 45 dated 09/09/2016 & G.O.Ms No.51 dated 28-10-2016 of AH DD & F Dept.
2) G.O.MS.No.126 Dated 29-06-2016 of Finance (HR-II) Dept.
3) G.O. MS No.226 Dated 12-09-2016 of AH D & F (AH-I) Dept.
4) G.O. Rt.No.181 Dated 05-08-2015 of AH DD& F (AH-II) Dept.

The attention of all the District Joint Director (AH) in the state is invited to the subject & references cited and they are aware that in the reference 1st and 2nd cited, restructuring of the department was ordered with special focus on Decentralized Administration to deliver quality & timely services to the farmers.

In the reference 3rd and 4th cited, the activity of extension work in AH department was restructured through deployment of Village Livestock Resource Persons (VLRPs) like Pashu Mithras and Gopala mithras @ one for every 500 Livestock units with payment of performance based incentives to the VLRPs. The services of MPDEAs were also engaged for transfer of technology up to the door step of the farmers in villages.

Accordingly arrangements are made to supervise the activities of the department very close to the stake holders through the ADs i/c of Veterinary Hospitals w.e.f. 01.04.2017 in the jurisdiction attached to the VH as per the details given in the annexure.

The Divisional officers in the cadre of DDs will also come in to force automatically w.e.f. 01.04.2017 with the same jurisdiction that of erstwhile Divisional ADs.

The roles and responsibilities of Assistant Directors i/c Veterinary Hospitals.

1. Exercise technical and administrative control over the staff under the jurisdiction.

2. Monitor the progress of various departmental activities implemented in the jurisdiction.
3. Responsible for writing ACRs and performance appraisal reports of the VAS working in the jurisdiction.
4. Tour intensively at least for (10) days a month in the villages of the jurisdiction by advance programming with specific activities.
5. Responsible for estimation of budget under TA, OOE, OCS, W&E and OE and its utilization as per allocation.
6. Sanction of CL as per eligibility to the VASs in the jurisdiction.
7. Responsible for the successful implementation of Herd Fertility Management programme in the villages adopted for AH Day in jurisdiction.
8. Responsible for implementation of 100% e-office in the jurisdiction.
9. Responsible for reporting of work done on real time basis through use of online software applications developed by the department for various activities.
10. Monitor the performance of Pashu mithras through MPDEAs.
11. Attend various meetings in the jurisdiction and also other meetings conducted by the line departments.

The roles and responsibilities of DDs i/c of AH Division:

1. Responsible for successful implementation of MGNREGS through effective management of DCCs (Department Computer Centres).
2. Responsible for distribution of medicines and equipment to the institutions in the division.
3. Responsible for successful grounding and completion of civil works in the division through effective coordination with engineering departments.
4. Attend all constituency level meetings and coordinate with constituency level public representatives in the division.
5. Responsible for organization of all kinds of trainings to farmers / field staff in the division.
6. Promote Animal Hostels / FPO/incubation centers.
7. Sanction of all benefits in respect of staff working in the division (except those working in VHs) only on the

recommendations of the concerned ADs i/c VHS. Any deviation attracts disciplinary action.

8. Supervise and monitor the performance of AD i/c VHS in division.

9. Monitor the preventive & curative Health care programme.

Instructions to the Joint Directors:

1. Ensure implementation of decentralized administration from 01.04.2017 in the district and send compliance to Head office to that effect before 5.00 PM on 01.04.2017 positively.
2. Ensure staff meetings in all the VHS with the staff attached to the VHS on 01.04.2017 by 03.00PM.
3. Shall ensure that the paravet & attender are made available in all Veterinary Hospitals in the district without fail to enable the A.D's. to tour intensively in their jurisdiction.
4. All instructions and sanctions from Directorate will henceforth be kept in the website of the department. Hence, the JDs should ensure his field staff to access all instructions of Head office from the website every day.
5. Shall make necessary arrangements to make correspondence by e-office from all Veterinary Hospitals w.e.f. 01.04.2017.
6. Ensure placement of computer systems in all the VHS with provision to outsource the data entry activity as per guidelines already communicated.
7. Ensure transfer of all relevant information to the ADs i/c of VHS within a week i.e. by 07.04.2017.
8. Ensure attachment of at least one MPDEA per VH. Additional MPDEA may also be considered for allotment to VHS based on the availability of surplus MPDEAs and potentiality of the VH.
9. Detailed inspection of Veterinary Institutions in the district shall be carried out as per the targets indicated below.

Format

S.N o	Name of the functionary	(%) Percentage of target indicated for Inspection of the institutions category wise					Detailed District officers
		RLU	V D	VH	Division	ADDLs / Super Speciality Vety. Hospitals / VBRI, Vijayawada/ VBRI, Samalkota	
1	JD	—	5	10	100	—	100
2	Divisional DD	—	20	90	—	—	—
3	A.D. i/c VH	100	75	—	—	—	—

10. Physical verification of the stores and stocks of the institutions shall also be under taken by the inspecting officers during detailed inspections and ensure recording of relevant formats.

Hence, the Joint Directors i/c of District Administration in the state are instructed to implement these orders with effect from 01.04.2017 and submit compliance report by 05.00PM on 01.04.2017.

The information can also be accessed from website apahd.gov.in and also ahd.aponline.gov.in

**Sd/- Dr.G.Somasekharam,
Director**

To

The Joint Directors (AH) I/C District Administration

Copy to all ADs i/c of Veterinary Hospitals

Copy to all Divisional Deputy Directors s i/c of Divisions

Copy to all Sections in Directorate

Copy to Additional DAH (Health) / Additional DAH (Planning)

Copy to Peshi of DAH

Copy communicated to OSD to Hon'ble Minister Agri., AH, DD & F
Department

Copy submitted to the Special Chief Secretary to Govt., AH, DD & F
Department

//True copy //


For Director