

Invitation for “Expression Of Interest” (Eoi) from the individual consultants or organisations to

associate with Directorate of Animal husbandry (DAH) “FOR APPOINTMENT AS CONSULTANT TO PREPARE PROJECT REPORTS AND TO PURSUE WITH GOI TO SEEK GRANT FOR PROMOTION OF INCUBATION CENTRES IN THE STATE”.

Background:

Directorate of Animal Husbandry intends to submit DPR to GOI to seek funds for promotion of incubation centres in the state.

Objective:

To identify the consultant who is experienced and skilled enough to utilize the infrastructure available with DAH, and can associate with the department in preparing all relevant documents i.e. business proposal, budget plans for 5 years to promote Livelihoods in Livestock sector and to pursue with concerned GOI agencies to seek funds.

Interested organizations shall submit the detailed plan along with proposed budget plan for next 5 months by post (Registered/ speed) or by hand at Directorate of Animal Husbandry.

The EOI received by due date will be opened on -12-2016 in the presence of bidders or their representatives by the committee constituted for the purpose and will be considered based on the eligibility criteria as mentioned in EOI.

For further clarifications please contact the Nodal Officer designated for the purpose from 10:00AM to 05:30PM on working days either in person or on his mobile 7675024306.

Period of Work:

Atleast 5 months from the date of awarding work which is likely to be further extended based on need.

Eligibility of Bidders: Eligible bidder can be a private limited company.

SLNO	CEITERIA	UNIT	DESIRABLE	Max Marks
1	Number of years of existence (as on 1 st December 2016)	Years	01 Years	20
2	Annual financial standing for the last one year.	Lakh (Rs.)	50 lakhs	20
3	Minimum experience in the relevant field.	Months	24	20
4	Previous experience with Government	Number of government projects	2	20
5	Previous experience of establishing and operating Business incubators in Private sector like universities, colleges, SEZs, Industrial parks.	Number of projects	5	20
Total				100

Eol opening and Evaluation:

Opening of EOI:

The technical bid will be opened on the date and time as mentioned in the Eol document in the presence of those bidders, who choose to be present. Director of Animal Husbandry reserves the right to accept or reject any offer without assigning any reason whatsoever.

Technical bid evaluation:

The departmental committee will evaluate the EOI proposals on the basis of selection criteria. The bidder who satisfies the documentary evidence as per the eligibility criteria and who has obtained highest score will be considered as technically qualified.

Letter of Acceptance (LOA):

After finalization of bids, a Letter of Acceptance will be issued to the successful bidder by Director of Animal Husbandry. It is essential for the successful bidder to represent DAH in obtaining necessary approval from relevant funding agencies from Government of India for sanction of grant for Incubation Centre in Andhra Pradesh.

Annexure- 1

BID Letter (Technical Bid)

To

The Director,
Directorate of Animal Husbandry,
Andhra Pradesh,
Vijayawada.

Subject: Submission of Technical proposal.

Dear Sir,

We, the undersigned Vendor, having read and examined in detail the specifications and all the terms and conditions mentioned in the bid documents do propose to provide the services as specified in the document.

- All the prices mentioned in our proposal are in accordance with the terms as specified in bid documents.
- We are in Indian/International firms and do hereby confirm that our Bid prices include all taxes. The prices quoted are inclusive of all charges inclusive of transportation, deliverable, setup (if any), manpower etc. for providing the desired services. No revision of rate will be allowed afterwards for any reason.
- We have carefully read and understood the terms and conditions of the contract applicable to the tender and we do hereby undertake services as per these terms and conditions.
- We declare that our prices are as per the technical specifications and bid documents. These prices are indicated in the Financial Bid.

We do hereby undertake that, in the event of acceptance of our bid, the services shall be completed as stipulated in the tender document.

- We hereby declare that we are not involved in any litigation that may have an impact of affecting or compromising the delivery of services as required under this assignment and we are not under a declaration of ineligibility for corrupt or fraudulent practices.
- We confirm that we have not been blacklisted by any department /society /body /organization of central/state government.
- We hereby delegate that all the information and statements made in this bid are true and we accept that any misrepresentation/wrong information contained in it or / suppression of material or relevant facts/ figures may lead to our disqualification.
- We understand that you are not bound to shortlist/ accept any bid you receive.
- We enclose herewith the complete Technical Bid as required by you. This includes: Technical Bid, Financial Bid, attached photocopies of relevant documents and letter of awards to establish credential.
- After getting selected as a partner with Directorate of Animal Husbandry we will submit the detailed business plan and proposed budget plan along with all the necessary documents on behalf of Department of Animal Husbandry, government of AP and represent in all the stages at GOI for fund raising to Incubation Centre.

Thanking You

Yours truly

Signature of Vendor:

Name:

Designation:

Name of Vendor:

Full Address:

Telephone:

	TECHNICAL BID- BIDDER PROFILE	Annexure - II
S.No	Description	Response
1	Name of the Company	
2	Registered office address Telephone number, Fax number, email	
3	Correspondence/ Contact address	
4	Details of contact person (Name, designation, address	
	etc.) Telephone number, fax number, email	
	Is the firm a registered company? If yes, submit	
5	documentary proof, year and places of the	
	establishment of the company	
6	Former name of the company, if any.	
	Is the firm Government/ Public sector undertaking, Pvt	
	Limited company, Limited company or limited	
	corporation member of a group of companies (If yes,	
7	give name and address, and description of other	
	companies) Subsidiary of a large corporation (If yes	
	give the name and address of the parent organization) If	
	the company is subsidiary, state what involvement if	
	any, will the parent company have in the project.	

8	Is the firm registered for service tax with Central Excise	
	Department (Service Tax Cell)?	

	If yes, Submit valid service tax registration certificate.		
9	PAN No.		
10	Service Tax No.		
11	Total number of employees		
12	How many years has the organization been in business under present name? What was the Objective when the organization was initially established.		
13	What type describes the firm? (Documentary proof to <u>be submitted</u>).		
14	Number of offices / Project locations		
15	Annual turnover of the firm for last one year	Year	Annual Trunover
		2015-16	
16	Work experiences details of similar type of projects.		

Yours truly,

Signature of Vendor:

Name:

Designation:

Name of Vendor:

Full Address/Contact Number:

Annexure - III
BID LETTER-COMMERCIAL

Date: _____

To

The Director,
Directorate of Animal Husbandry,
Andhra Pradesh,
Vijayawada.

Reference:

Sir,

We hereby declare that we are equipped with adequate service facilities within India for delivering the offered services. We hereby undertake that, in the event of acceptance of our bid, services shall be made at the prices and rates mentioned in the attached commercial bid. In the event of acceptance of our bid. We do hereby undertake to take-up the works specified in the bid document.

We affirm that the prices quoted are exclusive of all taxes. We enclose herewith complete Commercial Bid as required by you.

We have carefully read and understood the terms and conditions of the EoI and the conditions of the contract applicable to the EoI. We do hereby undertake to provide consultant services as per the same terms and conditions.

We do hereby undertake, until a formal contract is prepared and executed, this bid, together with your written acceptance thereof and notification of award of contract shall constitute a binding contract between us.

Thanking You,

Yours truly,

Signature of Vendor:

Name:

Designation:

Name of Vendor:

Full Address:

Telephone:

Annexure- IV

BID LETTER-COMMERCIAL-QUOTE

Date : _____

To,
The Director,
Directorate of Animal Husbandry,
Vijayawada.

Subject: FOR APPOINTMENT OF CONSULTANT TO PREPARE PROJECT REPORTS AND TO PURSUE WITH GOI TO SEEK GRANT FOR PROMOTION OF INCUBATION CENTRE IN THE STATE.

Dear Sir,

I on behalf of _____ organization do hereby submit the commercial bid for appointment of consultant to prepare project reports under GOI for incubation centre.

Work Description	Rate in Words	Rates in Figure

(Detailed costing may be added if required)

We have understood the terms and conditions, roles and responsibilities and time frame for the work. **All prices quoted above are inclusive of all taxes.**

Thanking You,

Yours truly,

Signature of Vendor:

Name:

Designation:

Name of Vendor:

Full Address:

Telephone number: