

APPLICATION FOR EMPANNELMENT AS INSURANCE INTERMEDIARY

1. Name & Address of the Intermediary
2. Registered Office address and Website Address
3. IRDAI License No. and Validity period
4. Total No. of employees on roles as on 01.09.2016
5. Total No. of Branches
6. Total Number of years of experience as Insurance Intermediary as on 01.09.2016 (Minimum required is 10 years)
7. Details of Officers with their relevant experience
8. Have you ever been convicted for any offence by any Investigating Agency / Authority?
9. Have you ever been warned / censured by the Regulator for any violation of laid down procedures?
10. Brief details on the areas of specialization and expertise in handling claims expeditiously.
11. Any other comments relevant to the subject
12. Name, Designation, contact details of the authorized officer of the Intermediary (Mobile No., E-mail id, etc.)

We hereby declare that the details furnished above are true to the best of our knowledge

For

Name and Signature of the Authorised Signatory.

**ELIGIBILITY CRITERIA TO THE LICENSED INSURANCE INTERMEDIARIES
FOR APPLYING**

1. IRDAI Licensed insurance Intermediaries with a minimum experience of 10 years can submit their applications giving their complete profile, copy of License, areas of experience.
2. Those agencies whose past performance with the AH Dept. / or any other Dept. was unsatisfactory due to delayed / erratic services need not apply.
3. The intermediary should have with them experienced insurance personal to handle the insurance schemes in the areas of under writing and claims.
4. The Dept. expects the intermediaries to handle the scheme through a decentralized mechanism district wise in coordination with the designated officer of the Dept. in the Districts.
5. The Intermediaries should not have been disqualified with regard to deficiency in rendering their expected service parameters in terms of the IRDAI regulations.
6. The intermediary has to evolve a system to handle claims from intimation to settlement through a well defined service level agreement (SLA).
7. The intermediary should handle the scheme from Vijayawada, where the Head Office of the Department is located.
8. Check list of Documents to be attached to the application by the agencies are furnished in the application.